

# MUNICIPALITY OF MONROEVILLE

2700 Monroeville Road  
Monroeville, PA 15146  
412-856-3303 FAX: 412-856-3366

## Area Code 412

Bldg. Insp.:	Paul Bell	856-3336
	Andrew McWhinney	856-3329
	Dave Knox	856-3346
Bldg. & Eng.:	Paul Hugus	856-3340
Manager:	Timothy Little	856-3303
Engineer:	Paul Hugus	856-3385
Director:	Paul Hugus	856-3338
Tax Coll.:	Pat Fulkerson	856-3348
Solicitor:	Robert J. Wratcher	918-1735
Utilities:	Duquesne Light:	393-7100
	Equitable Gas:	288-7700
	Wilksburg-Penn Joint	
	Water Authority:	243-6200
	Monroeville Water Auth.:	372-2677

<u>Administration Fees:</u>	<u>Cost</u>
Outside/In House Court Stenographer	\$2.00/page
Annual Budget	\$20.00
Home Rule Charter	10.00
No Lien Letter (per parcel)	30.00
Tax Certification (per parcel)	30.00
Notary Service (per seal)	5.00
Zoning Certification Letter – Residential	25.00
Commercial/Industrial	50.00

## Building/Construction Fees:

Use Group R-4 Residential, U,  
Utility & Misc. \$0.35/sq. ft.  
Minimum Building Permit Fee: 50.00  
Use Group A, Assembly, B, Business; E, Educational; F,  
Factory & Industrial; H, High Hazard; I, Institutional; M,  
Mercantile; R-1, R-2I, R-3, Residential, S, Storage; U, Utility  
& Misc.: Min. Building Permit Fee: \$85.00

## Building Occupancy Permit

R-4, U, Accessory to R-4  
R-1, R-2, R-3, U: 100.00+30.00/unit  
All others including A, B, E, F, H, I, M, S, U Accessory to  
above listed use groups: Flat fee of \$100.00 for new or  
revised building site for which a site inspection has not been  
conducted + \$100.00 and \$0.30/sq. ft. of gfa.  
All others: \$100.00+0.30/sq. ft.

## Roof Replacement, Repair & Alteration:

Use Group R-3, R-4 in BOCA Code \$50.00  
Other than Use Groups R-3 & R-4 \$200.00  
Applications for Change of Zoning: \$1,000.00+50.00/acre

## Application for Conditional Uses:

\$500.00 + \$0.02/sq. ft. or cubic yards of earth moved and  
\$800.00 for Conditional Uses with no structure.  
Petition to vacate street: \$300.0-0  
Subdivision application: \$50.00/lot  
Application for acceptance of street: \$300.00

## Retaining Walls:

4' \$1.75/each lin. Ft.  
5' \$2.00/each lin. Ft.  
6' \$2.25/each lin. Ft.  
6' or higher \$2.50/each lin. Ft.

## Interior Partitions: \$21.11/100 sq. ft. or fraction.

## Mechanical Equipment & Electric Wiring & Equipment

Heating and ventilation (including chimneys, flues and vent  
pipes: \$50.00  
Elevators, dumbwaiters, conveyor equipment  
And escalators: \$225.00  
Electric wiring and equipment (including boiler rooms, drying  
rooms, refuse chutes and vaults, and dust, stock and refuse  
conveyor systems – as per independent insp. agency.  
Applications or Razing and/or Demolition Work:

Floor area: 2,000 sq. ft. or less: \$80.00  
 More than 2,000 sq. ft.: \$80.00+\$20.00 each 1,000 sq. ft.  
 Moving of structures: 2,000 sq. ft. or less: \$75.00  
 Over 2,000 sq. ft. - \$50.00 + \$15.00 for each 1,000 sq. ft. or fraction thereof in excess of 2,000 sq. ft.

Highway & Street Occupancy Permits & Restoration

Charges:

Initial issuance fee: \$50.00  
 Extension of time for completion \$10,00  
 Drive or street connection:  
 Residential driveway, 0' – 13': \$10.00  
                                   Over 13' – 20': \$15.00  
 Commercial driveway, 0' – 20': \$20.00  
                                   20' – 35' \$35.00  
                                   Over 35': \$50.00  
 Street connection (each): \$50.00  
 Restoration or improved road surfaces when performed by Monroeville: \$50.00+\$15.00/sq. yd.  
 Road occupancy in excess of posted weight limit: Post bond in amount of \$20.00/mile.

Subsurface & Surface Facility Installations:

Each line 50' or less (each new non-continuous section) \$15.00  
 Additional connected line: \$5.00 (each 100 ft. or fraction)  
 Crossing made by trenching or tunneling: \$30.00  
 Crossing made by boring, driving or drilling (boring pits in berm only): \$6.00  
 Crossing made by boring, driving or drilling (one boring pit in road): \$20.00  
 Installation or replacement of manhole and inlet placed in right-of-way independently or with other permit operations: \$10.00

Connection or private Storm Sewer: Pipe to Municipal Sewer Systems (inlets, manhole) Tap in Fee:

Hydraulic analysis computed by registered engineer must accompany all such connections: \$100.00

Facility Openings, excluding D2 (e.g., service connections if performed independently, or with other permit operations repairs) each opening:

Improved surface opening: \$20.00  
 Berm opening: \$5.00  
 Core borings, each: \$5.00

Overhead facility installations (e.g., poles, guys and/or anchors):

New or original construction facilities:  
 1-5 minimum fee: \$15.00  
 Each additional pole over 5: \$3.00  
 Replacement or renewal of existing facilities:  
 1-5 minimum fee: \$10.00  
 Each additional pole over 5: \$3.00  
 Removal of pole: issuance fee only  
 Inspection of street and highways by municipal engineer:

Site Plan Approval:

New structure or addition: \$500.00+\$0.05/sq. ft.  
 Without structure or existing structure, no addition proposed: \$500.00  
 Proceedings before BOCA Board: \$200.00  
 Certificate of non-conformance: \$25.00

Sign Permits

Ground sign: \$50.00+\$2.00/sq. ft.  
 Wall or roof sign: 50.00+\$2.00/sq. ft.  
 Temporary sign: \$100.00  
 Promotional balloons, inflatable: \$100.00

BOCA Basic Building Code

Temporary Structures

Tent fee: \$100.00  
 Trailer fee: \$300.00  
 Extension of time, renewal fee: \$200.00

Copying fees:

Ordinances, 1-10 pages \$0.25/page; min. \$2.00  
 Ordinances delivered US Mail \$5.00  
 Research: \$20.00 minimum + staff time and reproduction costs.

Equipment Rental Fees

Equipment/Operator Charges (trucks, grader, loader, backhoe, chipper, air compressor, leaf collector, sweeper, roller, etc.):  
 7:00 a.m. – 3:00 p.m. 1 operator/hour \$70.00  
 7:00 a.m. – 3:00 p.m. 2 operators/hour \$95.00  
 3:30 p.m. – 7:00 a.m. 1 operator/hour \$85.00  
 3:30 p.m. – 7:00 a.m. 2 operators/hour \$125.00  
 Snow plowing per hour: \$85.00  
 Cindering, per hour + materials \$85.00  
 Street sweeping, per hour \$85.00  
 Materials used actual cost

Fire Prevention Code Fees:

Contact borough office for detailed rates.

Land Disturbance:

Minor excavations/minor timbering and logging operation:  
 100 cu. yds. or less \$10.00  
 Minimum bond to guarantee completion \$75.00  
 5,000 cu. yds. or less \$100.00  
 More than 5,000 cu. yds: \$100.00+\$10.00 every 1,000 additional cu. yds.  
 Permit – minor timbering & logging \$150.00  
 Restoration of property – bond \$2,500/acre  
 Major timbering & logging operation:  
 Ordinance change: \$1,000.00+\$50.00/acre  
 Deposit 1,000.00  
 Appeal to municipal engineer \$1,000.00+\$100.00/acre  
 Review fee deposit for appeal 2,000.00

Planning Department Fees:

Application for Rezoning and/or Zoning:  
 Ordinance change \$1,500.00 + \$50.00/acre  
 Review fee 1,000.00  
 Application for Conditional Use: \$800.00+\$0.05/sq. ft. of structure or cu. yd. of earth moved or \$800.00 for a Conditional Use with no structure.  
 Review fee for Conditional Use \$2,000.00  
 Application for Site Plans \$500.00+\$0.05/sq.ft.  
 Review Fee for Site Plans \$2,000.00  
 Application for Subdivision \$50.00/lot  
 Review Fee for Subdivision \$2,000.00  
 Review Fee for Minor Subdivision \$350.00

Police Department Fees:

Alarm permit (annual) \$240.00  
 Copy of Accident Report \$15.00  
 Resident (proof of residency required) \$5.00  
 Per page over two pages \$1.00  
 Copy of Incident Report \$15.00  
 Resident (proof of residency required) \$5.00  
 Per page over two pages \$1.00  
 False burglar alarm 1-3/year Warnings  
 4-10/year \$25.00 each  
 Over 10 \$50.00 each

Parking in fire lane \$20.00 within 48 hours  
 Parking violations \$10.00

Maps and Publication Fees:

Zoning Ordinance \$20.00  
 Zoning Map \$10.00  
 Large Municipal Map \$10.00  
 Sewer Map \$10.00  
 Ward Map \$10.00  
 Other Maps At cost  
 Street Index \$2.00  
 Aerial Map \$10.00  
 Topographical Map (mine map) \$10.00  
 Home Rule Charter \$10.00  
 Annual Budget \$20.00

Chamber of Commerce street map	at cost
Subdivision Regulations	\$10.00
Flood Plain Map	\$5.00/sheet
Flood Plain Maps	\$30.00/set
Sewer Connection fee – residential/unit	\$800.00
Developer/unit	\$525.00
Note: An equivalent dwelling unit shall equal a flow of 400 gallons per day.	
Application for Sign Permits:	
Ground/Wall/Roof:	\$50.00+\$2.00/sq.ft./face
Temporary Sign	\$100.00
Special promotion balloons, other inflatable	\$100.00
Workers Compensation Certification	\$2.00/notarial act
<u>Zoning Hearing Board Fees:</u>	
Appeal from decision of zoning officer:	
Residential zoning dist.:	\$100.00
All others	\$1,000.00
Variance, Dimensional:	
Residential zoning dist.:	\$100.00
All others	\$500.00
Variance, expansion of anon-conforming structure:	
Residential zoning dist.:	\$100.00
All others	\$500.00
Variance, parking	\$1,000.00
Variance, Use	\$1,000.00+100.00/acre
Special Exception:	
Home occupations	\$100.00
Living quarters	\$300.00
Non-transient roomers	\$300.00
Outside storage areas	\$300.00
Directional signs	\$200.00
Expansion of Non-conforming Use	\$300.00
Temporary structure/trailers	\$300.00
Other	\$200.00
Challenge of validity of ordinance/map	\$5.00
Review and interpretation of ordinance/map	\$1,000.00
Certificate of non-conformity	\$25.00
Tax rates:	
Municipality	4.0 mills
School	21.02 mills
Wage	1.5%
Occupation Privilege	\$10.00
Business Privilege	4 mills
Mercantile; Wholesale	2 mills
Retail	2 ½ mills
County	4.73 mills