

# MONROEVILLE MUNICIPALITY

2700 Monroeville Road  
Monroeville, PA 15146  
412-856-3303 FAX: 412-856-3366

## Area Code 412

Bldg. Insp.:	Paul Bell	856-3336
	Andrew McWhinney	856-3329
	Dave Knox	856-3346
Bldg. & Eng.:	Paul Hugus	856-3340
Manager:	Timothy Little	856-3303
Engineer:	ATS Chester Engineering	
Zoning/Planning		
Director:	Paul Hugus	856-3338
Tax Coll.:	Pat Fulkerson	856-3348
Solicitor:	Bruce Dice	724-733-3080
Utilities:	Duquesne Light:	393-7100
	Equitable Gas:	288-7700
	Wilksburg-Penn Joint	
	Water Authority:	243-6200
	Monroeville Water Auth.:	372-2677

<u>Administration Fees:</u>	<u>Cost</u>
Outside/In House Court Stenographer	\$2.00/page
Annual Budget	\$20.00
Home Rule Charter	10.00
No Lien Letter (per parcel)	30.00
Tax Certification (per parcel)	30.00
Notary Service (per seal)	5.00
Zoning Certification Letter – Residential	25.00
Commercial/Industrial	50.00

<u>Building/Construction Fees:</u>	
Use Group R-4 Residential, U, Utility & Misc.	\$0.35/sq. ft.
Minimum Building Permit Fee:	50.00
Use Group A, Assembly, B, Business; E, Educational; F, Factory & Industrial; H, High Hazard; I, Institutional; M, Mercantile; R-1, R-2I, R-3, Residential, S, Storage; U, Utility & Misc.: Min. Building Permit Fee:	\$85.00

<u>Building Occupancy Permit</u>	
R-4, U, Accessory to R-4	
R-1, R-2, R-3, U:	100.00+30.00/unit
All others including A, B, E, F, H, I, M, S, U Accessory to above listed use groups: Flat fee of \$100.00 for new or revised building site for which a site inspection has not been conducted + \$100.00 and \$0.30/sq. ft. of gfa.	
All others:	\$100.00+0.30/sq. ft.

<u>Roof Replacement, Repair &amp; Alteration:</u>	
Use Group R-3, R-4 in BOCA Code	\$50.00
Other than Use Groups R-3 & R-4	200.00
Applications for Change of Zoning:	\$1,000.00+\$50.00/acre

<u>Application for Conditional Uses:</u>	
\$500.00 + \$0.02/sq. ft. or cubic yards of earth moved and \$800.00 for Conditional Uses with no structure.	
Petition to vacate street:	\$300.0-0
Subdivision application:	50.00/lot
Application for acceptance of street:	300.00

<u>Retaining Walls:</u>	
4'	\$1.75/each lin. Ft.
5'	2.00/each lin. Ft.
6'	2.25/each lin. Ft.
6' or higher	2.50/each lin. Ft.

<u>Interior Partitions:</u>	\$21.11/100 sq. ft. or fraction.
<u>Mechanical Equipment &amp; Electric Wiring &amp; Equipment</u>	
Heating and ventilation (including chimneys, flues and vent pipes:	\$50.00
Elevators, dumbwaiters, conveyor equipment	
And escalators:	\$225.00
Electric wiring and equipment (including boiler rooms, drying rooms, refuse chutes and vaults, and dust, stock and refuse conveyor systems – as per independent insp. agency.	

<u>Applications or Razing and/or Demolition Work:</u>	
Floor area: 2,000 sq. ft. or less:	\$80.00
More than 2,000 sq. ft.: \$80.00+\$20.00 each 1,000 sq. ft	
Moving of structures: 2,000 sq. ft. or less:	\$75.00
Over 2,000 sq. ft. - \$50.00 + \$15.00 for each 1,000 sq. ft. or fraction thereof in excess of 2,000 sq. ft.	

<u>Highway &amp; Street Occupancy Permits &amp; Restoration Charges:</u>	
Initial issuance fee:	\$50.00
Extension of time for completion	10,00
Drive or street connection:	
Residential driveway, 0' – 13':	10.00
Over 13' – 20':	15.00
Commercial driveway, 0' – 20':	20.00
20' – 35'	35.00
Over 35':	50.00
Street connection (each):	50.00
Restoration or improved road surfaces when performed by Monroeville:	\$50.00+\$15.00/sq. yd.
Road occupancy in excess of posted weight limit: Post bond in amount of \$20.00/mile.	

<u>Subsurface &amp; Surface Facility Installations:</u>	
Each line 50' or less	
(each new non-continuous section)	\$15.00
Additional connected line:	5.00
(each 100 ft. or fraction)	
Crossing made by trenching or tunneling:	30.00
Crossing made by boring, driving or drilling (boring pits in berm only):	6.00
Crossing made by boring, driving or drilling (one boring pit in road):	20.00
Installation or replacement of manhole and inlet placed in right-of-way independently or with other permit operations:	10.00

## Connection or private Storm Sewer :Pipe to Municipal Sewer Systems (inlets, manhole) Tap in Fee:

Hydraulic analysis computed by registered engineer must accompany all such connections:	100.00
---	--------

## Facility Openings, excluding D2 (e.g., service connections if performed independently, or with other permit operations repairs) each opening:

Improved surface opening:	20.00
Berm opening:	5.00
Core borings, each:	5.00

## Overhead facility installations (e.g., poles, guys and/or anchors):

New or original construction facilities:	
1-5 minimum fee:	15.00
Each additional pole over 5:	3.00
Replacement or renewal of existing facilities:	
1-5 minimum fee:	10.00
Each additional pole over 5:	3.00
Removal of pole:	issuance fee only
Inspection of street and highways by municipal engineer:	

## Site Plan Approval:

New structure or addition:	\$500.00+\$0.05/sq. ft.
Without structure or existing structure, no addition proposed:	500.00
Proceedings before BOCA Board:	200.00
Certificate of non-conformance:	25.00

## Sign Permits

Ground sign:	\$50.00+\$2.00/sq. ft.
Wall or roof sign:	50.00+\$2.00/sq. ft.
Temporary sign:	100.00
Promotional balloons, inflatable:	100.00

## BOCA Basic Building Code

## Temporary Structures

Tent fee:	\$100.00
Trailer fee:	300.00
Extension of time, renewal fee:	200.00

<u>Copying fees:</u>		
Ordinances, 1-10 pages	\$0.25/page; min. \$2.00	
Ordinances delivered US Mail	5.00	
Research: \$20.00 minimum + staff time and reproduction costs.		
<u>Equipment Rental Fees</u>		
Equipment/Operator Charges (trucks, grader, loader, backhoe, chipper, air compressor, leaf collector, sweeper, roller, etc.):		
7:00 a.m. – 3:00 p.m. 1 operator/hour		\$70.00
7:00 a.m. – 3:00 p.m. 2 operators/hour		95.00
3:30 p.m. – 7:00 a.m. 1 operator/hour		85.00
3:30 p.m. – 7:00 a.m. 2 operators/hour		125.00
Snow plowing per hour:		85.00
Cindering, per hour + materials		85.00
Street sweeping, per hour		85.00
Materials used		actual cost
<u>Fire Prevention Code Fees:</u>		
Contact borough office for detailed rates.		
<u>Land Disturbance:</u>		
Minor excavations/minor timbering and logging operation:		
100 cu. yds. or less		\$10.00
Minimum bond to guarantee completion		75.00
5,000 cu. yds. or less		100.00
More than 5,000 cu. yds: \$100.00+\$10.00 every 1,000 additional cu. yds.		
Permit – minor timbering & logging		\$150.00
Restoration of property – bond		2,500/acre
Major timbering & logging operation:		
Ordinance change:		\$1,000.00+\$50.00/acre
Deposit		1,000.00
Appeal to municipal engineer		\$1,000.00+\$100.00/acre
Review fee deposit for appeal		2,000.00
<u>Planning Department Fees:</u>		
Application for Rezoning and/or Zoning:		
Ordinance change		\$1,500.00 + \$50.00/acre
Review fee		1,000.00
Application for Conditional Use: \$800.00+\$0.05/sq. ft. of structure or cu. yd. of earth moved or \$800.00 for a Conditional Use with no structure.		
Review fee for Conditional Use		\$2,000.00
Application for Site Plans		\$500.00+\$0.05/sq.ft.
Review Fee for Site Plans		2,000.00
Application for Subdivision		50.00/lot
Review Fee for Subdivision		2,000.00
Review Fee for Minor Subdivision		350.00
<u>Police Department Fees:</u>		
Alarm permit (annual)		\$240.00
Copy of Accident Report		15.00
Resident (proof of residency required)		5.00
Per page over two pages		\$1.00
Copy of Incident Report		15.00
Resident (proof of residency required)		5.00
Per page over two pages		1.00
False burglar alarm	1-3/year	Warnings
	4-10/year	25.00 each
	Over 10	50.00 each
Parking in fire lane		\$20.00 within 48 hours
Parking violations		10.00
<u>Maps and Publication Fees:</u>		
Zoning Ordinance		\$20.00
Zoning Map		10.00
Large Municipal Map		10.00
Sewer Map		10.00
Ward Map		10.00
Other Maps		At cost
Street Index		2.00
Aerial Map		10.00
Topographical Map (mine map)		10.00
Home Rule Charter		10.00

Annual Budget		20.00
Chamber of Commerce street map		at cost
Subdivision Regulations		10.00
Flood Plain Map		5.00/sheet
Flood Plain Maps		\$30.00/set
Sewer Connection fee – residential/unit		800.00
Developer/unit		525.00
Note: An equivalent dwelling unit shall equal a flow of 400 gallons per day.		
Application for Sign Permits:		
Ground/Wall/Roof:		\$50.00+\$2.00/sq.ft./face
Temporary Sign		\$100.00
Special promotion balloons, other inflatable		100.00
Workers Compensation Certification		\$2.00/notarial act
<u>Zoning Hearing Board Fees:</u>		
Appeal from decision of zoning officer:		
Residential zoning dist.:		\$100.00
All others		1,000.00
Variance, Dimensional:		
Residential zoning dist.:		100.00
All others		500.00
Variance, expansion of anon-conforming structure:		
Residential zoning dist.:		100.00
All others		500.00
Variance, parking		1,000.00
Variance, Use		1,000.00+100.00/acre
Special Exception:		
Home occupations		\$100.00
Living quarters		300.00
Non-transient roomers		300.00
Outside storage areas		300.00
Directional signs		200.00
Expansion of Non-conforming Use		300.00
Temporary structure/trailers		300.00
Other		200.00
Challenge of validity of ordinance/map		5.00
Review and interpretation of ordinance/map		1,000.00
Certificate of non-conformity		25.00
Tax rates:		
Municipality		2.2 mills
School		21.02 mills
Wage		1.5%
Occupation Privilege		\$10.00
Business Privilege		4 mills
Mercantile; Wholesale		2 mills
Retail		2 ½ mills
County		4.69 mills